

SMS Novel Films

Church After-School Outreach Program

Bilingual • Safe • Faith-Based • Community Focused

Program Overview

SMS Novel Films partners with churches to launch and operate high-quality after-school programs designed to serve children, support families, and create meaningful community outreach opportunities.

Our goal is to help churches become a trusted resource in their neighborhoods by providing safe, structured, creative, and faith-centered programming while handling the planning, staffing support, training, and operational guidance.

Programs are customized through virtual planning meetings with church leadership to create an outreach model that fits the church's mission, community, facilities, and available resources.

Program Schedule

Monday–Friday After-School Program

Location: Church Facility

Time: 3:30 PM – 6:00 PM

Frequency: Monday through Friday

Quarterly Partnership Model

Sample Daily Schedule:

3:30 PM – 4:00 PM

- Student arrival/check-in
- Snack and transition time
- Relationship building

4:00 PM – 5:00 PM

- Homework assistance
- Academic support
- Reading and enrichment activities

5:00 PM – 5:45 PM

- Creative programming:
- Film production
- Bible storytelling
- Arts
- STEM activities
- Leadership development
- Team-building activities

5:45 PM – 6:00 PM

- Parent pickup
- Family communication
- Student dismissal

Bilingual Program Option

SMS Novel Films offers bilingual programming options designed to serve diverse communities.

Options may include:

- English/Spanish programming
- Bilingual staff recruitment
- Parent communication support
- Multicultural activities
- Community outreach strategies

Safe Sanctuary & Child Protection Procedures

All programs are designed to follow church child protection standards, including Safe Sanctuary principles.

Safety procedures include:

Staff Screening

- Background checks
- Application process
- Reference checks
- Staff expectations agreement

Two-Adult Safety Practices

- No isolated adult/student interactions
- Staff supervision guidelines
- Appropriate classroom ratios

Student Protection

- Student sign-in/sign-out procedures
- Emergency contact information
- Medical and allergy information collection
- Incident reporting procedures

Staff Training

Training includes:

- Child safety expectations
- Appropriate communication
- Crisis response
- Youth protection policies
- Church facility procedures

Church Partnership Process

Step 1: Discovery Meeting

Virtual meeting with church leadership to discuss:

- Church mission
- Community needs
- Target age groups
- Facility availability
- Outreach goals

Step 2: Program Design

SMS Novel Films helps create:

- Program schedule
- Curriculum options
- Staffing plan
- Marketing strategy
- Registration process

Step 3: Launch Support

We assist with:

- Staff recruitment
- Volunteer recruitment
- Parent outreach
- Registration systems
- Fundraising opportunities
- Program implementation

Step 4: Ongoing Support

Churches receive:

- Virtual check-ins
- Training support
- Program improvements
- Outreach strategy guidance

Staffing Model

Standard Program Model:

18 Students

- 2 Staff Members

Recommended ratio:

- 1 staff member per 9 students

Staffing can be adjusted based on:

- Age groups
 - Student needs
 - Church requirements
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Program Investment

Standard Staffing Option

Average staffing cost:

\$30/hour per staff member

Example:

2 staff members

3:30 PM – 6:00 PM (2.5 hours daily)

Estimated staffing: \$150/day

Monday-Friday: \$750/week

Quarterly pricing available based on program size and needs.

Community Partnership Option

Lower-cost options may begin around:

\$19/hour per staff member

Designed for churches seeking affordable community outreach solutions.

Program Includes

- ✓ Program planning support
 - ✓ Staff recruitment assistance
 - ✓ Volunteer recruitment support
 - ✓ Training materials
 - ✓ Base program materials
 - ✓ Activity planning
 - ✓ Parent outreach support
 - ✓ Fundraising website option
 - ✓ Church partnership meetings
 - ✓ Ongoing consultation
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Transportation Option

Transportation support can be added for students who need assistance getting to the church program.

Options may include:

- School pickup partnerships
- Transportation coordination
- Community transportation solutions

Pricing depends on:

- Number of students
 - Distance
 - Transportation requirements
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Fundraising & Sustainability Support

SMS Novel Films can assist churches with creating fundraising opportunities to support the program.

Possible options:

- Community sponsorships
 - Fundraising campaigns
 - Parent-supported initiatives
 - Online fundraising pages
 - Church outreach campaigns
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Mission Statement

SMS Novel Films believes churches can become centers of hope, creativity, and community transformation.

Our goal is to come alongside churches by providing the staffing, structure, and support needed to reach children, serve families, and build lasting relationships within the community.